



Establishment Committee

Date: WEDNESDAY, 8 SEPTEMBER 2021
Time: 1.45 pm
Venue: INFORMAL HYBRID PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members:

Tracey Graham (Chair)	Sheriff Christopher Hayward
Deputy Edward Lord (Deputy Chair)	Deputy Jamie Ingham Clark
Randall Anderson	Jeremy Mayhew
Deputy Keith Bottomley	Deputy Richard Regan
Alderman Sir Charles Bowman	Deputy Elizabeth Rogula
Henry Colthurst	Ruby Sayed
Karina Dostalova	Deputy Tom Sleigh
Deputy Kevin Everett	Deputy Philip Woodhouse
The Revd Stephen Haines	

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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:
<https://youtu.be/dcNcwXGm38w>

This meeting will be a virtual meeting and therefore will not take place in a physical location. Any views reached by the Committee today will have to be considered by The Comptroller & City Solicitor after the meeting in accordance with the Court of Common Council's Covid Approval Procedure who will make a formal decision having considered all relevant matters. This process reflects the current position in respect of the holding of formal Local Authority meetings and the Court of Common Council's decision of 15th April 2021 to continue with virtual meetings and take formal decisions through a delegation to the Town Clerk and other officers nominated by him after the informal meeting has taken place and the will of the Committee is known in open session. Details of all decisions taken under the Covid Approval Procedure will be available on line via the City Corporation's webpages.

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the meetings held on 23rd June and 22nd July.

For Decision
(Pages 7 - 16)

4. **OUTSTANDING ACTIONS - PUBLIC**

Report of the Town Clerk.

For Information
(Pages 17 - 18)

5. **TARGET OPERATING MODEL - SAVINGS TRACKER UPDATE**

Report of the Chamberlain.

For Information
(Pages 19 - 26)

6. **ASSISTANT TOWN CLERK & MEMBERS SERVICES DIRECTOR - RECRUITMENT**

Report of the Executive Director of Human Resources.

For Decision
(Pages 27 - 32)

7. **REGISTER OF INTERESTS FOR CHIEF OFFICERS**

Report of the Executive Director of Human Resources.

For Information
(Pages 33 - 34)

8. **REVENUE OUTTURN 2020-21**

Joint Report of the Town Clerk, the Chamberlain, and the Comptroller and City Solicitor.

For Information
(Pages 35 - 40)

9. **JOINT ANNUAL REPORT FOR THE 'SOCIAL' STRATEGIES: RESPONSIBLE BUSINESS, SOCIAL MOBILITY, DIGITAL SKILLS AND CLIMATE ACTION STRATEGIES FOR 2020-21**
Joint Report of the Chamberlain, Managing Director, Bridge House Estates, Director of Innovation and Growth, and Director of Community & Children's Services.
- For Information**
(Pages 41 - 44)
10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
11. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**
12. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

13. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meetings held on 23rd June and 22nd July.
- For Decision**
(Pages 45 - 50)
14. **OUTSTANDING ACTIONS - NON-PUBLIC**
Report of the Town Clerk.
- For Information**
(Pages 51 - 52)
15. **EXIT STRATEGY - RECRUITMENT MORATORIUM - UPDATE**
Report of the Executive Director of Human Resources.
- For Decision**
(Pages 53 - 60)
16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

18. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the meetings held on 23rd June and 22nd July.

For Decision

19. **OUTSTANDING ACTIONS - CONFIDENTIAL**

Report of the Town Clerk.

For Information

20. **MFS - GUILDHALL SCHOOL OF MUSIC & DRAMA**

Report of the Principal, Guildhall School of Music & Drama.

For Decision

21. **HONORARIA - BARBICAN CENTRE**

Report of the Executive Director of Human Resources.

For Decision

22. **COMMERCIAL DIRECTOR - RECRUITMENT**

Report of the Chief Operating Officer.

For Information

23. **CREATION OF A SERVICE DELIVERY DIRECTOR - FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE**

Joint Report of the Town Clerk and the Commissioner of the City of London Police.

For Decision

24. **MARKET FORCES SUPPLEMENT REQUEST - CITY OF LONDON POLICE/CHAMBERLAIN'S DEPARTMENT**

Report of the Chamberlain.

For Decision

25. **CORONER'S PAY**
Report of the Executive Director of Human Resources.

For Decision

26. **REGISTER OF INTERESTS FOR CHIEF OFFICERS - CONFIDENTIAL APPENDIX**
Report of the Executive Director of Human Resources.

For Information

27. **BARBICAN CENTRE - HR AUDIT**
Report of the Executive Director of Human Resources.

For Information

28. **STAFFING MATTER**
Chief Operating Officer to be heard

For Information

29. **TOWN CLERK'S UPDATE**
The Town Clerk to be heard.

For Information